

**THE SYNTHETIC & ART SILK MIL'S RESEARCH ASSOCIATION, SASMIRA
WORLI CENTRE**

Sasmira Marg, Worli, Mumbai – 400030
Tel : 022-24935351/52 , E-Mail: isds@sasmira.org

**SASMIRA EDUCATION & TRAINING PROGRAM (SETP)
APPLICATION FOR SETP COURSE ADMISSION**

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Photographs

One paste / One
Staple

Course Name : _____
Course Code : _____ **ENROLMENT ID** : _____ **Batch No** : _____

STUDENT NAME	: Surname _____ First Name _____ Middle Name _____
FATHER'S/HUSBAND'S NAME	:
MOTHER'S NAME	:
DATE OF BIRTH	: DD / MM / YYYY' _____ GENDER: MALE / FEMALE
LOCAL ADDRESS (MUMBAI)	: _____ _____ _____ PIN CODE (6 Digit) : _____ DISTRICT: _____ STATE: _____
PERMANENT ADDRESS	: <input type="checkbox"/> Same as above <input type="checkbox"/> If different than type _____ _____ _____ PIN CODE (6 Digit) : _____ DISTRICT: _____ STATE: _____
MOBILE /PHONE NO.	: _____ PARENT /GUARDIAN NO : _____
EMAIL ID:	:
CATEGORY	: GENERAL / SC / ST/ OBC / MINORITY
MINORITY	: CHRISTIAN / JAIN / MUSLIM / PARSİ / SIKH / ANY OTHER / NOT APPLICABLE
DETAILS FOR STUDENT INSURANCE POLICY	NAME OF EARNING FAMILY MEMBER (FATHER) _____
	AGE: _____ YEARS. RELATION WITH APPLICANT: _____
DECLARATION	: I hereby declare that the information provided above is true to the best of my knowledge and belief.

Signature of Course-In-Charge

Signature of Student

FOR OFFICE USE	
DATE OF ADMISSION: DATE: ___/___/201__	
FEEs PAID: <input type="checkbox"/> FULL <input type="checkbox"/> PART BALANCE FEES OF RS. _____ TO BE PAID BEFORE _____	
ADMISSION STATUS: <input type="checkbox"/> ADMITTED <input type="checkbox"/> PROVISIONALLY ADMITTED	
FOR PROVISIONAL ADMISSION:	
1. ORIGINAL NOT SHOWN <input type="checkbox"/> ORIGINAL PROMISED TO SHOWN BEFORE: _____	
2. ATTESTED PHOTOCOPIES / PHOTOGRAPHS NOT SUBMITTED ATTESTED PHOTOCOPIES / PHOTOGRAPHS TO BE SHOWN BEFORE : _____	
STAFF NAME & SIGNATURE _____	

ADDITIONAL INFORMATION

SUMMARY OF EDUCATIONAL QUALIFICATION (SSC ONWARDS):

EXAMINATION PASSED	SPECIALIZATION	YEAR OF PASSING	BOARD /UNIVERSITY	TOTAL MARKS OBTAINED	MAX. MARKS (OUT OF)	% Marks	DOCUMENT NO.
S.S.C.							
H.S.C.	Sci. / Com/ Arts						
DIPLOMA							
GRADUATION							
POST GRADUATION							

EXPERIENCE : FRESH EXPERIENCED (IF EXPERIENCED THAN FILL THE DETAILS BELOW)

NAME OF COMPANY (EMPLOYER) : _____

ADDRESS : _____

TEL. NO. : _____ WEB SITE : _____

DESIGNATION : _____

MONTHLY SALARY : Rs. _____

DECLARATION BY THE CANDIDATE

I hereby declare that I agree to the institute rules and I do understand that they are binding on me.

- (a) I have read the instructions carefully and after understanding the same that I have filled in this form for admission.
- (b) I have not been debarred from appearing at any examination held by any Government constituted or statutory examination authority in India.
- (c) I fully understand that the competent authority of the Institute will have full liberty to take any disciplinary action against me for any infringement of the rules of Conduct and Discipline.
- (d) I understand that if any statement made in this application form or any information supplied, at any time is found to be false or incorrect, I shall not be considered for admission, and, if admitted, my admission, will be cancelled and fees forfeited.
- (e) For any type of mishap or untoward incident that may happen during the course of the studies, the Institute will not be held responsible. I will take all the precautions to take care of my physical safety and the safety of my belongings.
- (f) Non payment of fees and penalties due can lead to cancellation of the admission.
- (g) Minimum 75% of attendance is required to appear in the examination.
- (h) As a regular student, if failed in practical or term wants to clear the same subject heading as an ex student, additional fees will have to be paid.
- (i) Students has to clear all subject within 3 attempts i.e. 1 regular and two subsequent repeat attempts without any intermittent lapse. Failing to do so gets the desired diploma or certificate, student will have to rejoin as fresh candidate.
- (j) Late penalty of Rs. 10/- per day is payable from due date of second installment as mention in fee receipt.
- (k) List of Documents are as follows:
 - Educational Qualification : Mark sheet .
 - Date of Birth Proof : Leaving Certificate / Passing Certificate / Birth Certificate
 - Photo ID: Pan Card / Aadhar Card / Voter ID Card / Bank Pass book
 - Address Proof : Aadhar Card / Voter ID / Light Bill

INSTITUTE REFUND NORMS

TIME OF CANCELLATION

Before the commencement of the course:

Within 30 Days of Course commencement:

After 30 Days of Course commencement:

AMOUNT TO BE DEDUCTED

Rs 1000/- Only.

10 % of total course fees.

100% of total course fees.

Signature of Student

**UNIVERSITY OF MUMBAI'S
GARWARE INSTITUTE OF CAREER EDUCATION AND DEVELOPMENT**



**APPLICATION FOR ENROLMENT OF THE STUDENTS ADMITTED ON
THE BASIS OF PROVISIONAL STATEMENT OF ELIGIBILITY**

- 1. Name of the Candidate in full (in, CAPITAL Letters beginning With Surname) : _____
- 2. Nationality : _____
- 3. Address for Correspondence : _____
- 4. Permanent Address : _____

- 5. Class to which admission is sought : _____
- 6. Name of the College/Institute to admission id sought : _____ which,
- 7. Eligibility Case No. and Academic Year : _____
- 8. Full Name of the Examination Passed : _____
- 9. Full Name of the University / Examination Body : _____
- 10. Year & Month of Passing : _____

Date: _____

Signature of the Candidate

TO BE FILLED IN THE AUTHORITIES OF THE
COLLEGE/DEPARTMENT/INSTITUTION

The Director,
GICED,
UNIVERSITY OF MUMBAI
MUMBAI – 400 098.

Sir,

I forward herewith the application of
Shri/Kum/Smt. _____ for enrolment.

Mumbai:

Date: _____

(Signature)
Principal/ Head of the Department
College/Institution

UNDERTAKING

Provisional admission

To,

The Executive Director,

SASMIRA,

Sasmira Marg, Worli ,

Mumbai- 400 030

Sub : Regarding the admission for the Diploma Course in

Respected Sir,

I, The undersigned . a selected candidate for the Under-Graduate / Post-Graduate Diploma course in _____ for the academic year 20__ - 20__ , request for a provisional admission till I submit required documents, such as Original Mark sheet / H.S.C. Passing Certificate / Transfer Certificate / leaving Certificate / Caste Certificate / Gap Certificate and other university & board students required Migration Certificate on or before _____, Failing which my admission will stand cancelled and I will be solely responsible for the same.

Your Faithfully

(Student Signature)

Name : _____

Address : _____

Contact No : _____

Email ID : _____

LIST OF DOCUMENTS

GARWARE INSTITUTE OF CAREER EDUCATION AND DEVELOPMENT (GICED) CORSES

		UNDER GRAGUATE	POST GRADUATE
Detail	SASMIRA	UGDFD / UGDTD	PGDAM
Completely Filled	Admission Form	Enrollment Form	Registration Form
Certified Attested Zerox Copy			
Photo (1 Paste / 1 Attached)	Yes		
1: Aadhar Card (Both Front & Back Side)	Yes	Yes	Yes
2: Leaving Certificate (Last Institute)	Yes	Yes	Yes
3: S. S. C. Mark sheet	Yes	Yes	Yes
4: H.S.C. Mark sheet	Yes	Yes	Yes
5: FY Degree Mark sheet	Yes		Yes
6: SY Degree Mark sheet	Yes		Yes
7: TY Degree Mark sheet	Yes		Yes
8: Degree Certificate	Yes		Yes
9: Undertaking Provisional Admission		Yes	Yes
10: Caste Certificate (For SC,ST,OBC)	Yes	Yes	Yes
ORIGINAL DOCUMENTS			
1: S. S. C. Mark sheet		Yes	Yes
2: H.S.C. Mark sheet		Yes	Yes
3: FY Degree Mark sheet			Yes
4: SY Degree Mark sheet			Yes
5: TY Degree Mark sheet			Yes
6: Degree Certificate			Yes
7: Caste Certificate (For SC,ST,OBC)		Yes	Yes
8: Transfer Certificate (For Mumbai University Student)			Yes (Not to be Return)
9: Migration Certificate (For Other University Student, Other than Maharashtra Board Students)		Yes (Not to be Return)	Yes (Not to be Return)
10: Leaving Certificate (Last Institute)		Yes (Not to be Return)	Yes (Not to be Return)
11: Gap Certificate (If There is a Gap)		Yes	Yes

- **All Document Must be Submit on or before last date as per GIECD notice or the admission will be cancelled without any notice.**
- **The Student can take Transfer before the last date of Transfer to other equivalent SASMIRA course.**